

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required) #/
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Marcellus Middle/High School

Date of Drill: 9-10-15 Time drill was held: 7:55 (am/pm)

Exact time required to evacuate/shelter/secure: 30 seconds

Total Participants: 323

This report is for emergency drill # 1 for school year 15-16

Name of person conducting drill: Kyren Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Kyren Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Tiffany Granger

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required) # 1
 Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Lunch
 Other Events

Name of Reporting School: Marcellus Jr/Sr High School

Date of Drill: 9/29/15 Time drill was held: 1:15 (am/pm) pm

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: 320 students 296 staff 24

This report is for emergency drill # 1 for school year 2015-16

Name of person conducting drill: Lynn Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Lynn Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith, Cass EMC

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title T.K. Graves, CCSO Deputy

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required) #2
 Tornado Drill (2 required)
 Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Lunch
 Other Events

Name of Reporting School: Marcellus Middle/High

Date of Drill: 9-14-15 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 30 sec.

Total Participants: 330

This report is for emergency drill # 2 for school year 2015-16

Name of person conducting drill: Kyran Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Kyran Wagner

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Lunch
 Other Events

Name of Reporting School: Marcellus Middle/High

Date of Drill: 11-18-15 Time drill was held: 9:50 (am/pm)

Exact time required to evacuate/shelter/secure: ~~10~~ 1 minute

Total Participants: 327

This report is for emergency drill # 2 for school year 2015-16

Name of person conducting drill: Lynn Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Lynn Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Charlita Smith EMC
AND Riley Lee Smith EMC Staff Support

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required) #3
- Tornado Drill (2 required)
- Lockdown/Shelter-in-Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Marcellus Middle / High School

Date of Drill: 3-8-16 Time drill was held: 10:17 (am/pm)

Exact time required to evacuate/shelter/secure: 40 seconds

Total Participants: 306

This report is for emergency drill # 3 for school year 2015-16

Name of person conducting drill: Lynn Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Lynn Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required) #2
- Lockdown/Shelter-in-Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Lunch
- Other Events

Name of Reporting School: Horcullus Middle/High

Date of Drill: 3-24-16 Time drill was held: 9:30 (am/pm)

Exact time required to evacuate/shelter/secure: 1:10

Total Participants: 320

This report is for emergency drill # 2 for school year 2015-16

Name of person conducting drill: Lyann Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Lyann Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith, Cass EMC

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title T.K. Graves, CCSO Deputy

OR

Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required)
 Tornado Drill (2 required)
 Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Lunch
 Other Events

Name of Reporting School: Marcellus Middle High School

Date of Drill: 4-28-16 Time drill was held: 10:00 (am/pm)

Exact time required to evacuate/shelter/secure: 1:03

Total Participants: 301

This report is for emergency drill # 3 for school year 2016

Name of person conducting drill: Don Price

Title of person conducting drill: Athletic Director

Signature of person conducting drill: _____

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Kindergarten to 12

Type of Drill

- Fire Drill (5 required) #4
 Tornado Drill (2 required)
 Lockdown/Shelter-in-Place Drill
(3 required)

Time of Drill

- Standard
 Class Change
 Recess
 Lunch
 Other Events

Name of Reporting School: Marcellus Middle/High School

Date of Drill: 5-6-16 Time drill was held: 12:43 (am/pm)

Exact time required to evacuate/shelter/secure: 1:00 minute

Total Participants: 307

This report is for emergency drill # 4 for school year 2015-16

Name of person conducting drill: Lynn Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Lynn Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Smith

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____