

School Emergency Drills Documentation Form

Kindergarten to 12

- | <u>#1</u> | <u>Type of Drill</u> | <u>Time of Drill</u> |
|-------------------------------------|--|--|
| <input checked="" type="checkbox"/> | Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> | Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> | Lock Down/Shelter in Place Drill
(3 required) | <input type="checkbox"/> Recess |
| | | <input type="checkbox"/> Lunch |
| | | <input type="checkbox"/> Other Events |

Name of Reporting School: Marcellus Middle/High School

Date of Drill: 9-18-18 Time drill was held: 9:00 (am/pm)

Exact time required to evacuate/shelter/secure: 1:30

Total Participants: 321

This report is for emergency drill # 1 for school year 2018-19.

Name of person conducting drill: Kyrus Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Kyrus Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Dave Smith

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Tiffany Grauer

OR

Fire (fire chief or designee)
Name & Title _____

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Kindergarten to 12

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|---|---------------------------------------|
| #1 <input type="checkbox"/> Fire Drill (5 required) | <input type="checkbox"/> Standard |
| <input checked="" type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(3 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Lunch |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: Marcellus Middle/HS

Date of Drill: 10-2-18 Time drill was held: 9:50 (am/pm)

Exact time required to evacuate/shelter/secure: 1:40 min. & 40 secs.

Total Participants: 325

This report is for emergency drill # 2 for school year 2018-19.

Name of person conducting drill: Kevin Wagner

Title of person conducting drill: Principal

Signature of person conducting drill: Kevin Wagner

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Deputy Crumey

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title David Smith

OR

Fire (fire chief or designee)
Name & Title _____